



**Vendor Application**  
**Annual Farm Festival at Hāmākua Harvest**  
**Sunday May 17, 2020 9am – 3pm**

Business Name: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Other \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Social Media (Instagram, FB, website): \_\_\_\_\_

**Please describe products you intend to sell. Check all that apply. Use the back of the sheet if needed.**

- Fruits/vegetables \_\_\_\_\_
- Meat/Eggs: specify \_\_\_\_\_
- Baked goods: specify products \_\_\_\_\_
- Nursery products or Herbs: \_\_\_\_\_
- Cooked, Hot or Prepared foods: specify products \_\_\_\_\_  
\_\_\_\_\_
- Crafts: specify products \_\_\_\_\_  
\_\_\_\_\_
- Value added: specify products \_\_\_\_\_
- Other \_\_\_\_\_

**Festival Fee Schedule:**

Hot Food Vendor	\$100
Other Vendors (10x10)	\$50
Non-Profit or Community Organization - Suggested Donation of \$25.00	

**Festival Timing:** Vendors are expected to stay for the duration of the Festival, 9am – 3pm. Set-up can begin at 6:00 am and **MUST** be completed by 8:30 am on the day of the Festival.

**Applications:** Applications must be received no later than **May 1, 2020**. Early applications will get space priority. Please submit all paperwork requested below.

**Permitting and Licenses:** Please include the documents below with this application.

- Proof of general and product liability coverage that names Hāmākua Harvest, Inc. and Kamehameha Schools as additional insured. \*Not required but strongly recommended.\*
- **Copy of General Excise Tax License.**
- **Department of Health issued Temporary Food Establishment Permit (TFEP), Proof of usage of a DOH-approved certified kitchen/facility (if selling hot foods, or certain value-added products)**

Check here if you are interested in accepting EBT/SNAP for eligible products at your booth.

Check here if you are interested in becoming a vendor at the Farmers' Market.

**Compliance and Indemnity Agreement**

By signing below I acknowledge that:

- I (we) have received, read, understood and agree to abide by and operate my (our) stall the rules and guidelines as set forth in the Vendor Information and Guidelines.
- I (we) have informed all my personnel of Festival guidelines and will inform all new personnel.
- I (we) pledge to use recyclable or compostable products to support the Festival's mission of being low waste.
- I (we) verify that all information provided about my farm and products is true and accurate.
- I (we) hereby consent and agree that Hāmākua Harvest, Inc. (HH) has the right to take photographs, videotape, or digital recordings of me or my child while at the Festival, and to use these along with my name in any and all media for promotion purposes for which there will be no financial or other remuneration.
- I (we) agree to indemnify and hold harmless Hāmākua Harvest, Inc., its board of directors, employees and contractors, and Kamehameha Schools from and against all liabilities, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to my activities or products sold at this Festival.
- Any vendor selling live plants certifies that their plants are free of Little Fire Ants and Coqui Frogs. I understand that I am to have peanut-butter test sticks in at least one of every ten plants and/or separate grouping of plants on the day of the Festival.

Vendor name (Please print): \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Mail completed applications and check payable to Hāmākua Harvest, Inc. to:  
P.O. Box 621 Honoka'a, HI 96727  
Or: drop off to Market Manager Elizabeth Mallion at the Farmers' Market on Sundays  
9am-2pm**